

**RU 60 Committee Meeting Minutes**  
**January 15, 2020**

*Attendees: Liz Orenstein, Liz Ballard, Steve Weddle, Bob Adams, Ed Tarlow, Ron Goodman, Ken Marshall, Henry Marcy, Liia Vilms*  
*Conference Call: Margret Bancroft, Bill Markus, Heidi Fiske, Jane Simon*

**1. Reunion Schedule**

- a. Suggestion was made by Henry that Mini-Reunions take place concurrent with lunch
  - i. This may not be possible due to Jack's available time
  - ii. Ken would like to revisit the idea of when/where this will take place instead
- b. When is Jack Reardon speaking?
  - i. Liz O will work with Jack's staff to confirm the timing
- c. Can we move the timing of the Class Photo to match up with the Memorial?
  - i. If changed, the Class Photo would take place from 10:30-11:00am on the steps of Memorial Church. Attendees would need to walk around the outside of Harvard Yard and enter through the Science Center gate to avoid disturbing other events in progress.
  - ii. Liz O and Liz B will discuss this with the Photographer and check Widener and Yard availability/conflicts
- d. Have we confirmed Boston Children's Choir performance & rehearsal?
  - i. Bob Adams says that the times are confirmed. Time can change to being 5-6p if the Class Photo shifts
  - ii. Venue request is Emerson for both the concert and rehearsal
    1. Liz O and Liz B will connect with Bob if we cannot get Emerson
    2. Make sure grounds staff knows that they cannot be doing grounds work during the concert!!! (Leafblowers...)
- e. When is the Crimson Society event (on Wednesday)?
  - i. This is for non-reunion post 50<sup>th</sup> reunion alumni. This year it's available for anyone who wants to take it. The intellectual programming will be at 9am and 10:45am. Programming content is still TBD but will likely be a faculty panel.

**2. Tours**

- a. Have we confirmed 3 tours for Tuesday morning?
  - i. Crimson Key society and Historic
    1. Allston/Brighton Presentation
      - a. Liz O is going to look into this (Will Donham's son, Rhet)
      - b. Slide presentation is absolutely an option
      - c. Liz O to reach out to contacts
    2. Art Museum – docent tour
      - a. Priority tour time?
    3. Women at Harvard
      - a. Historic Tours

4. Zero Energy Building
  5. Peabody Museum
  6. House Renovation Tours
- ii. Henry's Tour list:
  - iii. House(s) Renovation tour -- Winthrop House ? Dunster House? Lowell House before or during the time on the schedule dedicated to dinner? Etc. We were told that there is an HAA (?) person dedicated to working with donors and others interested in this monster (multi-billion dollar) project. There was also something in our 9/12/2019 Committee meeting minutes about a tour with one of the architects who is an alum himself.
  - iv. Harvard Art Museums
  - v. Energy Efficient House -- the Harvard Center for Green Buildings and Cities // HouseZero located at 20 Sumner Road, Cambridge, just off of Kirkland Street across from Kirkland Place and fairly near Memorial Hall -- (617) 495-8807
  - vi. Athletic Facilities -- Joel Lamb was mentioned as a possible tour leader.
  - vii. Allston Project -- New engineering building -- Will Donham as presentation/tour leader
  - viii. Innovation Labs
  - ix. The Smith Center
  - x. The Peabody Museum of Archaeology and Ethnology and the Harvard Museum of Natural History -- glass flowers were restored in roughly 2016 -- go to their websites -- <https://www.peabody.harvard.edu> and <https://huh.harvard.edu/glass-flowers> -- for information regarding student-led tours, etc. etc.
  - xi. Hutchins Center for African and African-American Research
  - xii. At our December 10, 2019 Committee meeting, Sienna talked about a Boston History Tour at a cost of about \$200 ??
  - xiii. The Harvard Tour app mentioned by Ron Goodman
    - i.
- b. When would people identify their tour preference?
    - i. At the last possible minute
    - ii. HAA would not track what tours people are going on as part of registration
  - c. 'Tour Guide' for self-guided options – volunteer needed?
    - i. Ron Goodman's suggestion of Harvard App
    - ii. Liia is volunteering to put together a self-guide brochure
    - iii. Liz O will provide them with the information she has as a springboard
    - iv. There's interest in a tour of the FDR Suite in Adams House
      1. Liz O and Liz B will look into whether or not it's possible to do that
    - v. To keep the cost of physical mailings down, HAA suggests putting this as a resource on the class website

- vi. Perhaps the HAA can connect some of our student staff with the class to act as tour guides

### **3. The Budget**

- a. Steve roughly outlined information about what the prospective budget will look like and how it accounts for inflation but is still higher than the class wants by \$120
- b. Steve proposes not having alcohol at Monday night reception which would take off \$27 per person
  - i. Is beer and wine but no hard liquor an option?
  - ii. Can we have a cash bar
  - iii. A contract exists that was signed in June. The decisions that we make have to be informed by that contract.
    - 1. Continued conversation tabled.
- c. Steve would like to investigate another vendor for Tuesday night.
- d. Widows don't pay a registration fee but they do pay for attendance at events.
- e. Faculty Club meal cost is already cut to a reasonable price
- f. Clambake Wednesday night is an off-site caterer (Foster's)
- g. Jane asked how the pricing structure worked and whether half day pricing is an option
  - i. Liz O said she can give Jane a broad overview of the structure via email
- h. Liz O needs to work to get ALL of the new contact info that Henry has into ADS NOW
  - i. Work to get this done via Term Employees
  - ii. Liz will get a list from Jane as well

### **4. Registration**

- a. When will registration start?
  - i. Projected by HAA IT staff for the week of February 24<sup>th</sup> (Note: this is unlikely as of 2/12; more likely is mid- March)
- b. How do we communicate pricing options?
  - i. Via a class-wide email blast, publicizing on the class website, and it will be clearly outlined on the paper form.
  - ii. Liia will send out an email to the Radcliffe women in New England telling them that the pricing and registration is coming soon.
  - iii. If Jane sends her list of who has said they're planning to attend to Henry, he will include those names on the website

### **5. Program – Wednesday's discussion topics**

- i. The class would like to know what venue they'll have for their programming items
- ii. Liia would like to have a walk thru of Emerson including the space that will be their potential hospitality suite
  - 1. Liz will arrange for a site visit before the next meeting
- b. Update on Heidi's proposal

- i. Plan was to make a list of discussion topics and do discussion by show of hands
  - ii. Would like to know if having very specific topics would be a better idea
    - 1. Margaret thinks the list Heidi sent around the other day was good and would give people topics they'd want to attend
    - 2. Plan is to narrow down to 2-4 topics that are varied from each other
  - iii. Wants to make sure there will be handheld mics due to age of participants
- c. Update on Ron's proposal
  - i. Program Title: "Education in Retirement"
  - ii. He will need a screen and a computer so he can do a "how to"
  - iii. Plans to discuss OSHA, HarvardEx, and other remote learning platforms
- d. Ideas on additional offerings?
  - i. CRISPR technology talk by Professor Alison Simmons
    - 1. Perhaps this could be offered as an alternative to the tours on Tuesday morning?
  - ii. Bill Markus suggestion: Charlie Maier talk about US/Hawaiian relations
    - 1. Bill will follow up
  - iii. Heidi asked about possibility of changing her discussion groups to Tuesday afternoon based on the change of the time/date of the Class Photo and Jack Reardon

## 6. Memorial Service

- a. Have we confirmed rehearsal time/space?
  - i. The rehearsal room at Memorial Church is now soundproof so it might be an option
  - ii. Holden Chapel will be looked into as a secondary space
  - iii. LizB is going to get confirmation ASAP.

## 7. Other topics

- a. Secure location for personal belongings to be stored?
  - i. As previously discussed, this is not an option HAA can provide
- b. Proposed boat cruise?
  - i. Commencement day, May 28<sup>th</sup>, 6:00 with heavy hors d'oeuvres and cash bar attendance cap will probably be 60-75 people x
  - ii. Cost?
    - 1. Projected cost would be \$50/person
  - iii. Where would it leave/return from?
  - iv. Registration process?
- c. Class Favor – Kim from events asking via Skype
  - i. Bart Dunbar is working on enameled pins.
  - ii. Cost is going to be approx. \$1000 total.
    - 1. Liz O will connect with Bart about the pins
  - iii. There's going to be a silent auction at the hotel registration of former class favors

1. Bob Bray is going to run this process. He could probably use a little student help
- d. Next meeting – February 19<sup>th</sup> 12:00-2:00pm, 124 Mt Auburn St, Room 610